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**COURSE SUBSTITUTION & RECIPROCITY-
LOCAL DEGREEES AND CERTIFICATES,
GENERAL EDUCUATION AND ADTS**

How well do you tolerate ambiguity?

This course substitution and reciprocity business is driving me crazy!



Overview

- ▶ Reciprocity & General Education Patterns
- ▶ Course Substitution & Certificates & Degrees
- ▶ Associate Degree for Transfer- ADTs

Reciprocity

▶ Merriam- Webster Dictionary: REC-I-PROC-I-TY

(res-uh-pros-i-tee): noun. a situation or relationship in which two people or groups agree to do something similar for each other.

Colleges that adopt a reciprocity policy **honor the ways in which courses are used at other community colleges** when certifying that course work at their college.

GE Reciprocity- applied local general education pattern

- ▶ Course to Course comparability
- ▶ Regional reciprocity
- ▶ Honoring courses in other CCC GE patterns
- ▶ AP (CCC GE AP)/CLEP/IB
- ▶ C-ID

GE Reciprocity- Applied (cont.)

IGETC & CSU GE transfer patterns

- ▶ Course to course comparability (not for CCC, but for private or out of state)
- ▶ CCC reciprocity established by UC & CSU
- ▶ AP/CLEP/IB for CSU GE
- ▶ AP/IB for IGETC

AB 1985 and Chancellor's Office AP Policy

CCC colleges must award general education area credit for AP scores of 3 or higher listed on the CCC GE AP List:

California Community College General Education Advanced Placement (CCC GE AP) List:

Advanced Placement score of 3, 4, or 5 is required for general education certification.

	Minimum	
AP Examination	Title 5 CCC GE Areas	Semester Units
Art History	Area C Humanities	3
Biology Area	Area Natural Sciences	4

Course Substitution

A course substitution **takes the place** of a required course in a curriculum, provided it **does not compromise the integrity** of the course and/or program outcomes.

Example: ADT – Bus Admin List A

Mathematics Component

Course Sub: Calculus 1 for Business Calculus?

C-ID	Course Title	Possible CSU GE	Units
Select one of:			
MATH 140	Business Calculus	B4	3
MATH 110	Introduction to Statistics	B4	3
MATH 130	Finite Mathematics	B4	3

Example: ADT – Psychology List A Biology Component

Course Sub: Microbiology for Intro to Biology?

C-ID	Course Title	Possible CSU GE	Units
Select one of:			
PSY 150	Introduction to Biological Psychology	B2	3-4
See Example	Introduction to Biology	B2	3-4
See Example	Human Biology	B2	3-4

Certificates & Degrees

Typically based on course-to-course comparability with **local discipline faculty deciding** course substitution and/or reciprocity agreements.

Except C-ID designations trump local discipline decisions.

C-ID Accounting Designators

C-ID Prefix & Descriptor Title

| College Prefix & Course Title

==== Allan Hancock College ====

ACCT 110 Financial Accounting | ACCT 130 Financial Accounting

ACCT 120 Managerial Accounting | ACCT 140 Managerial Accounting

==== Irvine Valley College ====

ACCT 110 Financial Accounting | ACCT 1A Financial Accounting

ACCT 120 Managerial Accounting | ACCT 1B Managerial Accounting

Allan Hancock College **must** accept Irvine Valley's ACCT 1A and 1B for their ACCT 130 and ACCT 140 and visa-versa.

May 2018

ADT Course Substitutions

- Academic Senate for California Community Colleges (ASCCC) 2013 Reciprocity Document
- 2016 ASCCC Resolution
- C-ID ADT Course Substitution Guidelines & Scenarios
- ADT Course Substitution Effective Practices

Associate Degree for Transfer (ADT) *ASCCC Reciprocity Statement*

Academic Senate Statements on
**Reciprocity, Course Substitution, and Credit by Exam—in light of
AA-T and AS-T degrees**
September 2013

Substitution and Reciprocity

The passage of SB 1440 (Padilla, 2010) and the resulting faculty-designed Transfer Model Curriculum (TMC) system have altered the way colleges operate. Today, a higher level of coordination exists across the community colleges and with the universities. This new system affects traditional practices regarding course substitutions and reciprocity.

In the interest of best serving students and establishing an efficient transfer route, the Academic Senate for California Community Colleges (ASCCC) encourages colleges to apply courses successfully completed as part of a TMC-aligned degree at one college for requirements within their own degrees to the greatest extent deemed possible and reasonable (See ASCCC resolution 15.01 Spring 2011). While course substitution decisions remain a matter of local control, students often earn credit at multiple colleges during the course of their academic careers and, therefore, are best served when courses that are taken in good faith as part of a TMC-aligned degree at one college are accepted as part of a TMC-aligned degree at other colleges. Therefore, **the ASCCC strongly urges community colleges to establish policies to allow**

2013 Reciprocity Document Primary Message

... the ASCCC urges colleges to allow all reasonable course substitutions that are consistent with the parameters of the TMCs.

Reciprocity Statement: Guides

- ◆ Pass along/accept courses as part of another college's ADT that are deemed reasonable;
- ◆ Maintain local control for course substitutions;
- ◆ Where C-ID descriptors are not in place and/or where the substitution does not involve deeming two courses comparable, make informed course substitution decisions by the judgment of discipline faculty

Reciprocity Statement: Guides

- ◆ Ensure substitutions are consistent with the TMC parameters (some TMCs allow more flexibility in course substitutions than others);
- ◆ Apply external sources of credit: (e.g. AP, IB, CLEP) toward the GE and major. Use statewide documents and local policies for such determinations; and,
- ◆ Credit by Exam: Utilize existing local credit by exam policies.

S16 ASCCC Resolution

Resolved, That the Academic Senate for California Community Colleges develop by Spring 2017 resources that **provide guidance** to local senates on effective practices **for the appropriate use of course substitutions** by students who have transferred between colleges and who intend **to earn an Associate Degree for Transfer** while ensuring that the **integrity of the degree is not compromised.**

May 2018

ADT Course Substitution Guidelines

Guidelines and Scenario's available on
C-ID website: <https://c-id.net/page/1>

ASCCC ADT Course Substitution
Effective Practices Paper being revised
and hopefully available @ C-ID website
above

Additional Guidelines

The paper addresses other areas:

- "C-" Grade
- Internal College Substitutions
- Quarter Units and C-ID Descriptors
- Referencing Existing Articulation on ASSIST
- Upper Division Courses
- International Coursework

Title 5 §55063

§ 55063. Minimum Requirements for the Associate Degree. The governing board of a community college district shall confer the associate degree upon a student who has demonstrated competence in reading, in written expression, and in mathematics, and who has satisfactorily completed at least 60 semester units or 90 quarter units of degree-applicable credit course work (as defined in section 55002(a)) which falls into the categories described in section 55062. A college may also accept toward satisfaction of this requirement courses that were not completed at a California community college that would reasonably be expected to meet or exceed the standards of section 55002(a). Effective for all students admitted to a community college for the Fall 2009 term or any term thereafter, competence in written expression shall be demonstrated by obtaining a satisfactory grade in an English course at the level of the course typically known as Freshman Composition (either Freshman Composition or another English course at the same level and with the same rigor, approved locally) or by completing an assessment conducted

Examples from Los Angeles Community Colleges & Santa Monica College

Los Angeles Community Colleges Associate Degree for Transfer (ADT) Reciprocity Guidelines

Endorsed unanimously by the District Academic Senate (DAS) and the District Curriculum Committee on July 15th, 2016

It is the intent of the colleges to support student progress toward their degree completion by carefully reviewing incoming courses in an effort to determine whether courses completed at other United States regionally accredited institutions may be substituted for LACCD courses without compromising the integrity of the degree. It is important to keep in mind that the Associate Degrees for Transfer (ADTs) are statewide degrees, so when evaluating coursework from other institutions for applicability to the degrees, the statewide Transfer Model Curriculum (TMC) template should be referenced whenever necessary to ensure we are following the intent of the degree for the benefit of our students.

Students are required to:

- Complete 60 semester or 90 quarter CSU transferable units
- Complete all courses in the major with a “C” or better; grades of Pass “P” are permissible in the major although students should be counseled that some CSUs may require them to repeat the major courses after transfer for a letter grade. The “P” must be defined by the institution as being equivalent to a “C” or higher.
- Complete either the CSUGE or IGETC general education pattern. Note that effective Fall 2017 the Golden Four must be completed with a “C-” or higher.
 - CSU IGETC is not mandated, so students can be IGETC certified without completion of Area 1C, Oral Communication, but students should be advised that Oral Communication is a CSU admission requirement.
 - In some cases, the statewide Transfer Model Curriculum (TMC) template may limit the general education plan option. For example, the Biology and Chemistry ADTs require completion of CSUGE for STEM or IGETC for STEM. Since we don’t offer these ADTs counselors will most likely not see students seeking these degrees.
- Achieve a cumulative transferable GPA of 2.0 in all baccalaureate-level courses.
- Complete a minimum of 12 units in residence at the college conferring the degree.

Students cannot be required to complete any additional local requirements—Global Citizenship at SMC.

Reciprocity Guidelines

As the ADTs are statewide degrees, it is imperative the statewide TMC templates be referenced when evaluating coursework. They can be found at www.C-ID.net

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